

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, APRIL 20th, 1948.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Tuesday, April 20, 1948.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

In the absence of Mr. Kirkman, Mr. James G. Rennie, Chief of the Budget Bureau, Department of Budget and Procurement, attended the meeting.

Mr. John B. Funk, Chief Engineer of Maryland, also attended the meeting.

MINUTES:

The Minutes of the meeting of March 22, 1948, copies of which had been sent to each member of the Board, were approved.

CONSTRUCTION:

University of Maryland -

1- The Secretary advised the Board of receipt of a letter from Dr. H. C. Byrd, President, University of Maryland, dated April 6th, presenting registration figures for the current year, in detail, showing a Grand Total, all courses, Baltimore and College Park, less duplications, of 20,456.

In view of the fact that the members of the Board had gotten copies of Dr. Byrd's letter, there was no discussion had regarding the information in the letter.

2- The Board discussed with Dr. Byrd, who was present at the meeting, the matter of restoration of the Wing to the Dormitory being erected at College Park. Dr. Byrd explained that it was his understanding that the Board of Public Works, at its meeting of January 6, 1948, at which the Board approved the making of a contract with the Burnap-Owens Construction Company for the construction of the Dormitory, had authorized him to provide for restoration of the Wing in the contract if he would be able to pay for this additional cost out of excess fees to be received.

In the discussion of this matter with Dr. Byrd at today's meeting, the Board stated that it was not felt that any commitments should be made for construction where payment is to be made from fees until said fees are actually in the State Treasury and available for the purpose. Dr. Byrd stated that the contract had already been made and the Wing was being built as a part of the construction, and that as matters stand now there isn't anything which can be done except to go ahead with the work. Dr. Byrd further stated that he was fully satisfied that the money coming from fees to take care of the cost of the extra construction will be in hand by the time it is necessary to make payment for the work.

The Board felt, under the circumstances, that nothing could be done about this matter, at this time.

3- The Secretary submitted to the Board copy of agreement dated April 14, 1948, between the George Hyman Construction Company and the Board of Regents of the University of Maryland, acting for and in behalf of the State of Maryland, for the construction of the Glenn L. Martin College of Engineering and Aeronautical Sciences, at College Park, Maryland, as set forth in detail in the contract, at a cost of \$2,666,500.00, with unit prices for additions or deductions from the contract for the various items detailed in the contract.

The Board discussed with Dr. Byrd the unaccepted alternate shown in the

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CONTRACT CALLING

contract calling for the additional expenditure of \$76,000 for the substitution of Georgia standard white marble for cut stone in certain locations. Dr. Byrd stated that the Board of Regents of the University of Maryland is desirous of making the substitution of marble for cut stone but that he and Mr. Funk were not favorable to the use of marble in this work. Dr. Byrd stated that he would again bring the matter to the attention of the Board of Regents and let them know of the discussion of this matter at today's meeting of the Board of Public Works, with a view to having the Board of Regents reconsider its previous action in indicating a preference for marble instead of stone, and would advise the Board of Public Works after his meeting with the Board of Regents of the outcome of the further discussions on this point.

The contract, as submitted, was approved by the Board.

Dr. Byrd assured the Board that the money for the payment of this work would be available in accordance with his letter of March 27, 1948 to Mr. Funk, the difference in the amount of money being made available by the State and the total cost of the work to come from funds made available out of moneys provided by Mr. Glenn L. Martin and to be made available to the State at such time as the cash for payment of the bills for the construction is needed. The State's share of the cost of this work is to come from the following sources:--

Post War Construction Fund, and
General Construction Loan of 1947.

4- The Secretary brought to the attention of the Board a letter dated April 6, 1948, received from Dr. Byrd relative to the Boys' Dormitory at Princess Anne College. Dr. Byrd stated that the correct figures in connection with this construction were:--

Contract price	\$209,000.30	
Architect's fee	<u>12,540.02</u>	\$221,540.32,

and that it would be necessary to use \$13,470.32 of student fees for the financing of this construction work rather than the \$12,548.00 as stated by Dr. Byrd in his letter of March 13, 1948 with reference to this work.

The Board approved the use of \$13,470.32 of student fees toward the cost of this construction, instead of \$12,548.00 previously authorized.

5- Upon the recommendation of Mr. Funk, the Board approved the award of contracts by the University of Maryland in the following instances, with payment therefor to be made from the current operating budget of the University.

Mehring & Hanson Co., for emergency plumbing repairs.	\$204.97
Cuyahoga Wrecking Co., for demolition of the building in the rear of the State Roads Commission Testing Laboratory, Baltimore, to provide parking facilities.	125.00
E. L. M. Fishpaw, Inc., for plaster repair and painting of Cafeteria Kitchen, first floor, Gray Laboratory Building, Baltimore.	108.00
Blumenthal Kahn Electric Co., for the installation of lighting in the Business Manager's Office, Auditorium of Administration Building, and Dr. Kabat's Rooms, Baltimore.	855.00
E. L. M. Fishpaw, Inc., for painting of the Registrar's Office, Baltimore.	329.00
John H. Hampshire, Inc., for installation of 3/16" grease-proof, Tuff-Tex Tile in Cafeteria, Gray Building, Baltimore.	158.00
Metropolitan Home Improvement Co., for installation of acoustical tile on the ceiling of the Medical Library, Baltimore.	1,077.00
Metropolitan Home Improvement Co., for repairs to ceiling of Medical Library, Baltimore, not to exceed ---	500.00. (\$3,356.97)

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6- Mr. Funk called the attention of the Board to the fact that there is \$75,000 appropriated in the General Construction Loan of 1947 for the "Remodeling, Alterations and Improvements to N.Y.A. Building" at the University of Maryland, College Park. A study of the problem indicates that a considerable saving would result if this work were to be done by the University, supplemented by sub-contracts for such things as plumbing, heating, etc.

After a discussion of the matter, the Board requested Mr. Funk to make a complete investigation of the situation and then report his findings to the Board at a later meeting.

7- Mr. Funk reported to the Board that the bids received for the construction of a residence for the President, Princess Anne College, exceeded the amount available for this work, the low bid being \$51,287.61 with but \$48,000 being appropriated in the General Construction Loan of 1947 for "Cottages for Faculty".

The Board approved Mr. Funk's recommendation that all bids be rejected and the architect for the job (Bernard Evander) be paid off on the basis of the plans and specifications drawn up. Mr. Funk stated that payment to Mr. Evander would represent two-thirds (2/3) of 6% on the basis of \$25,000 or \$30,000, which the Department of Public Improvements feels is sufficient for the type of residence to be built.

The Board authorized the preparation of new plans and specifications for a residence for the President of the Princess Anne College by the Department of Public Improvements and the obtaining of bids for the construction of this building.

Advertising -

The Secretary requested advice from the Board as to what should be the policy to be followed in connection with the obtaining of bids for construction work. In some instances State agencies have advertised in newspapers and periodicals, inviting bids for proposed work. In most cases, however, the architects and engineers preparing plans and specifications for the work have issued invitations to contractors to submit bids for the work in question, the number being invited always providing adequate competition for the work. Information that the State will erect buildings, etc. is always available to contractors through the several organizations which follow construction programs and list proposed projects on which plans and specifications are in progress for which bids are to be taken.

After discussing the matter, the Board decided that in view of the fact that it is always possible to get a sufficient number of bids to provide adequate competition, it would not be necessary for formal advertisements to be published, inviting bids on the work.

Cheltenham School for Boys -

Mr. Funk advised the Board that in connection with the Water System Improvements at Cheltenham School for Boys it has been found necessary to employ a well driller to remove the remainder of the turbine pump from an existing well, and to perform pumping tests to determine desirable pump size, allowable draw-down and the general characteristics of the existing well located in the Boiler House.

After a discussion of the situation, the Board authorized the expenditure of approximately \$500.00 for this exploratory work at the institution, with payment to be made from funds available to the school in the Post War Construction Fund as approved by the Board on October 7, 1947.

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Clerk of the Works -

Upon the recommendation of Mr. Funk, the Board approved the appointment of Mr. John Auten as Clerk of the Works for Morgan State College, Rosewood State Training School, and Springfield State Hospital projects, at a salary of \$75.00 per week. Payment of Mr. Auten's salary is to be made from the general balance in the Post War Construction Fund. It is estimated that Mr. Auten's employment will be necessary for approximately one year, from April 1, 1948.

The Board also authorized the employment of Mr. E. J. Monaghan as Building Superintendent for the Maryland Penitentiary project recently approved by the Board. It is understood that Mr. Monaghan is being transferred to this position from the position of Assistant Field Engineer at Morgan State College, and that his salary will be \$400.00 per month, for approximately one year, payable from the Post War Construction Fund.

Crownsville State Hospital -

Upon the recommendation of the Department of Budget and Procurement, the Board approved the expenditure of the two following detail items of deferred maintenance for Crownsville State Hospital, through the Department:

Slate Roof and Copper Gutters	\$5,000
Farm Buildings	5,000.

Deer's Head State Hospital -

The Secretary brought to the attention of the Board a request from the State Department of Health that additional funds in the amount of \$2,099.00 be provided in connection with the construction of Deer's Head State Hospital because of the fact that the contractors were instructed, in submitting their bids, to allow the sum of \$18,000 for "hardware". The contractor doing this work has found that the cost of the hardware for this project will be \$20,099.00, requiring an additional allocation of \$2,099.00 to the contract to take care of this additional cost.

The Board approved the request and authorized an allocation of \$2,099.00 from the Post War Construction Fund to take care of this additional cost.

Department of Public Buildings and Grounds -

The Board confirmed the approval previously given by the individual members for the acceptance of the bid of Henry A. Knott for repairs, painting and plastering of the interior of the Dome Area, State House, Annapolis, Maryland. The bid received from Henry A. Knott for this work is \$8,814.00 plus \$3.50 per square yard of flat plaster work and \$3.00 per square foot of ornamental plaster work (girth measure), with the additional cost of plaster work alone not to exceed \$10,000. The total cost of the work is not to exceed \$18,814.00, payable from the General Construction Loan of 1947, - Improvements to Public Buildings.

Upon the recommendation of Mr. Funk, the Board approved acceptance of the bid of Blair Brothers, in the amount of \$283.00, for plastering and painting, etc., to two rooms in the Court of Appeals Building, Annapolis, to be used to house the Department of Information. At a previous meeting, the Board authorized Mr. Funk to request bids for this work. Payment is to be made from the General Construction Loan of 1947 - Improvements to Public Buildings.

Department of State Forests and Parks -

Upon the recommendation of the Department of Public Improvements, the Board approved the painting of the tie cables of the Foot Bridge over the Patapsco River, Patapsco State Park, at a cost of \$35.00. This is in addition to the \$3,756.00 contract authorized by the Board sometime ago with Allied Contractors for the rehabilitation of this bridge, with payment to be made from the Department's budget.

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Department of Tidewater Fisheries -

1- Mr. David H. Wallace, Director, Department of Tidewater Fisheries, appeared before the Board and presented the situation with respect to the acquiring of patrol boats for that department. Mr. Wallace recommended that the department be authorized to purchase the boat "Vera Bee" from Wm. T. Jones, of St. Michaels, Maryland, at a cost of \$6,500.00. The purchase of this boat was recommended to the department by the firm of Linton Rigg and Company in a survey report in connection with the acquisition of boats, and by Capt. A. S. Creighton of the department.

The Board approved the purchase of this boat, with payment to be made from the General Construction Loan of 1947.

2- Mr. Wallace stated that the efforts of the firm of Linton Rigg and Company, in the survey made by that company for the department looking to the acquisition of surplus boats from the Federal Government, disclosed the fact that none of the boats available would be desirable for the use of the department. Instead, Mr. Rigg recommended that plans and specifications be prepared by Linton Rigg & Company, which would be done without additional cost to the department, the services being included in the fee of \$5,000.00 which was approved by the Board of Public Works sometime ago for a survey to be made by the company and other services to be rendered by the company in obtaining the necessary patrol boats for the Commission, and to obtain prices, for the construction of some 8 or 10 boats for the use of the department. Mr. Wallace stated that it was estimated that these new boats could be obtained at a cost of about \$10,000.00, fully equipped.

After further discussion of the matter, the Board approved the request of Mr. Wallace that the department be authorized to have plans and specifications prepared, and submit them to boat builders for prices, and then return to the Board after prices have been obtained, for a further discussion of the matter.

Also in a letter written by Mr. Wallace to the Board, dated April 12, 1948, was a request that the Board reconsider the recommendation made by the department, previously, that it be authorized to purchase an additional airplane for use in the patrol work of the department. The Department's letter recommended that a Grumman Widgeon airplane be purchased at a cost of \$25,000.00.

After a brief discussion of this matter, the Board declined to approve the purchase of the additional airplane.

3- The Secretary advised the Board of receipt of advice from the Department of Tidewater Fisheries that the two patrol boats authorized by the Board in October 1947 have been purchased at a cost of \$4,000 and \$6,000, respectively; and, that the cost of the repairs to the "Tiny Lou" and "Patsy", as previously authorized, had actually amounted to but \$15,215.24, rather than \$20,140.00 as estimated.

Maryland Penitentiary -

The Secretary brought to the attention of the Board a request from the Department of Correction for authority to expend approximately \$696.00 from the deferred maintenance allotment to the Maryland Penitentiary in the General Construction Loan of 1947 for refractory repairs to No. 3 Boiler.

Upon the recommendation of the Department of Budget and Procurement, the Board authorized the award of a contract to National Engineering Company, in the amount of \$696.00, for this work, payable from detail item for Deferred Maintenance and Improvements of Power Plant-\$5,000, in the General Construction Loan of 1947.

Upon the recommendation of Mr. Funk, the Board approved an additional expenditure of \$35.00 in connection with the contract between the Maryland

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Penitentiary and H. G. Dowling Company for the installation of window grills in the Dormitory Room of the institution, to cover the cost of removing an existing flag-pole which interfered with the placing and installation of the screens.

Maryland Training School for Boys -

See: End of these Minutes.

Maryland Training School for Colored Girls -

The Secretary brought to the attention of the Board a letter dated April 14, 1948, received from Mr. Howard H. Murphy, President of the Board of Managers of Maryland Training School for Colored Girls, relative to the matter of installation of telephones in the Staff Cottage, which matter has heretofore been considered by the Board. The letter from Mr. Murphy recommends an arrangement of the telephones different from that approved by the Board.

After a brief discussion of the matter, the Board ordered Mr. Murphy's recommendation referred to Mr. Funk, with authority to approve whatever he thinks is best in this case.

Maryland Tuberculosis Sanatoria -

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of a contract to J. H. Lawrence Co., in the amount of \$235.29, for additional work in connection with their contract, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements-Henryton-\$21,000.

2- Upon the recommendation of the Department of Public Improvements, the Board approved the award of a contract to Monarch Roofing Co., in the amount of \$3,990.00, plus 650 snow guards at \$2.50 each, or \$1,625.00, making a total contract of \$5,615.00, by Mt. Wilson Tuberculosis Sanatorium for roof repairs, with payment to be made from the \$6,600.00 provided for Mt. Wilson in the special allotment of \$34,000 approved December 9, 1947, in the General Construction Loan of 1947.

Military Department -

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Military Department, payable from the \$75,000 recently released to the department from the General Construction Loan of 1947.

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| 1- Fifth Regiment Armory, for painting 12 lavatories: | |
| Superior Painting Company | \$480.00 |
| 2- Fifth Regiment Armory, for electrical work: | |
| Enterprise Electric Company of Virginia | 248.00 |
| 3- Towson Armory, for glass and glazing: | |
| Windsor Construction Company | 80.00 |
| 4- Adjutant General's Suite, for cleaning & painting: | |
| Oriole Window Cleaning Company | 275.00 |

The Board also approved the award of a contract in the amount of \$1,200.00 for certain necessary electric work to the old Polo Stable at the Pikesville Armory, Pikesville, Maryland, with payment to be made from the current budget of the Military Department. Mr. Funk pointed out that under the new agreement for the maintenance of various armories, the Military Department will be reimbursed for 75% of the cost of this work by the National Guard Bureau.

Montrose School for Girls -

Upon the recommendation of Mr. Funk, the Board approved the award of a contract to J. R. Rimbey by Montrose School for Girls for improvements, addi-

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tions and painting of the Farm Buildings, in the amount of \$3,163.00, payable from the General Construction Loan of 1947-Deferred Maintenance, detail items of Deferred maintenance and improvements of farm buildings \$2,587.87 and Increase of capacity of existing cold storage \$575.13.

Morgan State College -

The Secretary brought to the attention of the Board a request received from Morgan State College for additional funds in the amount of \$48.60 to take care of advertising costs incurred by that institution in the connection with its Post War Construction Program, in order that these accounts may be closed.

The Board approved the allocation of \$48.60 to Morgan State College from the general balance in the Post War Construction Fund, for the account of the Power Plant.

The Secretary advised the Board of receipt of information from Morgan State College setting forth the several Change Orders of \$476.52 and \$1,720.00 which were necessary in connection with the contract for the construction of a woman's dormitory at that institution, under the Post War Construction Program. These changes ordered from time to time, plus the change approved by the Board at its last meeting, in the amount of \$515.74, bring the total contract cost to \$274,045.26.

The Board approved the changes which were found to be necessary, as set forth in the letter of the institution dated April 10, 1948.

Rosewood State Training School for Boys -

Upon the recommendation of Mr. Funk, the Board approved the acceptance of the following low bids for work necessary at Rosewood State Training School for Boys: -

Roads and Grading: -	Drummond & Co., Inc.	\$12,715.00
Sewers: -	Ligon & Ligon, Inc.	21,500.00
Roadway Lighting: -	S. H. Jackson	13,995.00.

Payment for this work is to be made from the General Bond Issue of 1941: - the \$10,600.00 which was approved by the Board on October 7, 1947 for Road Lighting; and the uncommitted balance remaining in the General Bond Issue of 1941, of approximately \$30,000.00; and New Tunnel for Utilities-General Construction Loan of 1947, as needed.

Mr. Funk advised the Board that new bids were being requested for the work on Water Lines, Gas Lines, and Steam Mains, the bids received having been excessive.

Springfield State Hospital -

The Board approved a request of Springfield State Hospital submitted by the Secretary for authority to award a contract to American Laundry and Machinery Company, in the amount of \$10,995.00, for a Washer, Extractor, 2 Tumblers, and 3 Presses, with payment to be made from the General Bond Issue of 1941. This contract has the approval of the Department of Budget and Procurement.

The Board approved request of Springfield State Hospital for authority to charge contracts with -

F. A. Taylor Co., Inc., for roof repairs to the Beall	
Farm House	\$155.00
Freddy Collins, for chimney repairs to the Beall Farm	
House	125.00,

against the \$14,894.96 which the Board authorized on September 9, 1947, for

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use in making certain buildings at the institution into living quarters for employees, rather than the special allotment of \$28,996.00 as approved by the Board at the last meeting.

Also:- See, bottom of this page.

Spring Grove State Hospital -

1- Upon the recommendation of Mr. Funk, the Board approved the following extras in connection with the contract which Spring Grove State Hospital has with the Colwill Construction Company for Alterations of the Old Center Building:

Change in partition wall for lavatories on second and third floors.	\$492.80
Lowering of the baseboard on the third floor and prepare plastering, etc., where the floors have been lowered.	44.55.

Payment is to be made from the special allotment of \$150,000 authorized for this repair work.

2- The Board also approved the purchase of the following equipment for use in connection with the "Alterations, and Improvements, South Wing-Center Building" of Spring Grove State Hospital, through the Department of Budget and Procurement, with payment to come from the special allotment of \$150,000 authorized for this work: --

160 Steel Lockers	150 Hospital Beds
3 Steel Office Desks	150 Mattresses
3 Steel Hall Desks	150 Pillows
6 Swivel Office Chairs	600 Bed Sheets
100 Wood Dining Room Chairs	300 Pillow Cases
300 Spreads	150 Blankets.

Springfield State Hospital -

1- Upon the recommendation of Mr. Funk, the Board approved the acceptance of the bid of Robert Tripplette, Jr., in the amount of \$1,050.00, for the painting of the Auditorium, outside hallways and stairways from the first floor entrance to the Auditorium, by Springfield State Hospital. Payment for this work is to be made from the special allotment made to the institution in the amount of \$28,996.00 on February 24, 1948.

2- Mr. Funk advised the Board that a survey of the situation at Springfield State Hospital has disclosed the necessity for providing new and additional facilities consisting of Bull Pen, Storage Area, Heifer Stalls, Barley Grain Storage and Additional Storage and Cattle Housing in the vicinity of Shipley Farm House on the institution's property. Since the cost of a new barn is too high (\$33,000), it is recommended that one-half of the present horse barn be remodelled to provide the necessary space mentioned. It is also intended to raise a portion of the present barn which has deteriorated and rotted in the vicinity of Shipley Farm House and to rebuild the barn. It is estimated that the cost of this work, set forth above, will be \$22,000.00, which amount is available in the General Construction Loan of 1947 for Replacement of Hay and Stock Barns.

In view of the fact that Mr. Funk stated that the Attorney General has approved the use of the appropriation in the General Construction Loan of 1947 for these purposes, the Board approved Mr. Funk's recommendations that this money be used to provide the facilities and accomplish the work felt to be necessary, as set forth above.

Solomons Base -

The Board approved request of the Calvert County Hospital, Prince Frederick, Maryland, for 2 of the outside wood stairs from the Barracks at Solomons Island, for use as fire escapes at the hospital. These wood stairs are of no use to the State in its construction program. It is understood that the hospital authorities will haul the stairs from Solomons to Prince Frederick.

State Department of Education -

1- The Secretary brought to the attention of the Board a letter received from Dr. T. G. Pullen, Jr., Superintendent of Schools, calling attention to the very poor condition of the old cottage on the campus of Bowie State Teachers College, which is being used as a residence for the President of the college, and stating that because of the impracticability of renovating and remodeling this building, consideration should be given to the construction of an entirely new home for the President. Dr. Pullen requested that Mr. Funk prepare plans for the erection of a new house, at a cost not to exceed \$25,000.00, with the Board of Public Works to furnish such funds as might be possible to take care of the cost of the work. Dr. Pullen stated that in view of the fact that probably \$750,000 will be returned from the Public School Fund to the State that the cost could be taken from this reversion if the Board does not have the money available from some other source for this purpose.

After a discussion of the matter, it was agreed to approve the construction of a new home for the President of Bowie State Teachers College along the lines recommended by Dr. Pullen, with the cost to come from the estimated reversion in the Public School budget, provided, however, that the Attorney General will rule that it is in order to make the money available through budget amendment to the Public School budget.

2- The Secretary brought to the attention of the Board a letter received from Dr. Pullen, dated April 6, 1948, advising the Board of acceptance of Change Order No. 2 from the Colwill Construction Company, Inc., in connection with the contract that company has with the Salisbury State Teachers College for the boys' dormitory. Under this Change Order, which provides for the omission of doors and hardware originally to be supplied by the contractor, a credit has been recived in the amount of \$1,223.61, as the doors and hardware were obtained from surplus property acquired by the State.

The Board approved the Change Order in question, together with request of Dr. Pullen for authority to spend approximately \$343.00 for screening and miscellaneous hardware for the new boys' dormitory, payable from the General Construction Loan of 1947.

3- Upon the recommendation of Mr. Funk, the Board authorized the award of contract to Queen City Electrical Repair Company, in the amount of \$1,431.49, by Frostburg State Teachers College, for electrical work in the auditorium and gymnasium of that institution. Payment for this work is to be made from the current budget of the institution.

Post War Construction Fund -

The Board approved the following payments which have been made from the Post War Construction Fund by the State Comptroller since the last meeting of the Board:--

Department of Public Improvements	\$12,454.65
Solomons Base	2,871.21
Morgan State College	1,199.14
Cheltenham School for Boys	6,520.86
Maryland Tuberculosis Sanatorium-Henryton	322.37
University of Maryland	46,552.61
	<u>\$69,920.84.</u>

BOARD OF MENTAL HYGIENE:

Mr. Funk submitted to the Board a report on farm operations at the State mental institutions, following the request made by the Board at the last meeting that Dr. George H. Preston, Commissioner of Mental Hygiene, be consulted in connection with the matter of operation of farms at the various State mental institutions, with a view to determining whether, as a matter of policy, these farms should be continued or dispensed with. In the report submitted by Mr. Funk each institution was treated separately, figures being shown to cover the acreage, farming operations, and dairy operations.

The views of the Boards of Managers and the Superintendents of the several institutions were all favorable to the continuance of the farming operations

and the dairy operations, and, in every case, of expanding these facilities at the several institutions. In contrast to the view of Mr. Funk and Mr. Harry T. Cottman, Farm Manager-Advisor of the State Department of Budget and Procurement, the Boards of Managers of the institutions and the Superintendents of those institutions, that the farming and dairy operations be continued and expanded, Dr. George H. Preston, Commissioner of Mental Hygiene, expressed to Mr. Funk and the various Superintendents views calling for the discontinuance of the farming and dairy operations of the institutions. There was nothing direct from Dr. Preston to the Board of Public Work relative to his views in the matter.

After a full discussion of the matter, the Secretary was instructed to refer a copy of Mr. Funk's report to Dr. Preston in order that he may be able to go over the report and advise the Board, direct, his views regarding same.

COMPTROLLER OF THE TREASURY:

The Board approved the payment of the following refunds of moneys received by the State in error:--

From Miscellaneous Appropriation #2 to the Mayor and City Council of Baltimore for use of the Bureau of Recreation, covering Admissions Taxes --	\$207.01
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From Item #208-C of the budget of the State Tax Commission for Franchise Taxes and Foreign filing fees, as set forth in Warrants #11488 and #12528 of the State Comptroller's Office --	217.40.
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DEPARTMENT OF BUDGET AND PROCUREMENT:

Mr. Rennie submitted to the Board a copy of a letter addressed to the Department of Budget and Procurement by the War Assets Administration relative to a program inaugurated by that Administration of donating to eligible agencies and institutions surplus personal property in the inventories of the Administration, under the conditions as outlined in their letter, dated February 19, 1948. There was also submitted to the Board a copy of a report made by Mr. E. G. Connor, Chief of the Purchasing Bureau, to Mr. Kirkman, setting forth, in detail, the problems involved in the acquisition of the surplus property, the responsibility of the State in accepting it, and the accounting for the distribution of it to the Administration.

After a full discussion of the matter, the Board agreed to authorize the Department of Budget and Procurement to arrange to accept whatever materials it felt would be useful to the State and the various units of local government in the State which might be able to use some of this material, with the understanding that we would have the right to refuse anything we feel we do not want or cannot handle.

It is understood that any additional expenses which may develop or become necessary in connection with the execution of this program by the Department of Budget and Procurement, will be referred back to the Board for consideration and action.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a letter received from Judge William C. Walsh and Senator William A. Gunter, dated April 12, 1948, requesting, on behalf of their clients, Clarence B. Nixon and C. L. Brinton, both of Pittsburgh, Pennsylvania, that the State grant these clients a permit to continue coal stripping operations on 134 acres of land in Garrett County for which a permit was given John C. Keister under date of February 27, 1946, and also for a permit for an additional 100 acres contiguous to the above mentioned property on the southwest border of same parallel with the West Shale Road approximately 1,000 feet deep from said road by approximately 5,000 feet frontage.

After reading the said letter to the Board, the Secretary also read to the

Board letters addressed to the Board by Dr. J. J. Rutledge, Chief Mine Engineer, and Mr. Joseph F. Kaylor, Director of the Department of State Forests and Parks, submitting their views as to the advisability of the State entering into the agreement proposed in this case.

After a full discussion of the matter, the Secretary was directed to send to Judge Walsh and Senator Gunter a copy of Mr. Kaylor's letter and suggest that the matter be discussed by them in advance of any further consideration to be given by the Board of Public Works to the making of the proposed agreement.

GAME AND INLAND FISH COMMISSION:

The Secretary reported that he had discussed with the Attorney General the matter of claim for \$341.60 covering expenses incurred by Chester Hudson as a result of injuries received by him at the time of his arrest by deputies of the Department of Game and Inland Fish, and that the Attorney General thought, as a practical matter, it would be well for the State to take care of the payment of these expenses rather than to take the position of non-liability on the part of the State because of its immunity.

After further consideration of the case and the views of the Attorney General, the Board approved payment of the voucher in the amount of \$341.60 received from the Game and Inland Fish Commission to cover the hospital and medical expenses incurred by Chester Hudson in recovering from the injuries sustained by him.

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a letter dated March 23rd received from the Department of Correction, requesting approval to an agreement between the Board of Correction and the State Roads Commission, whereby the rate of pay for prisoners working upon roads would be increased from 47 1/2¢ to 50¢ per hour.

After due consideration of this matter, the Board approved the increase in the rate as requested.

GENERAL EMERGENCY FUND:

1- The Secretary brought to the attention of the Board a letter dated March 16, 1948, received from the State Aviation Commission, recommending that the Board reconsider its previous action in not approving a request that the Commission be authorized to purchase an airplane for use in carrying out its work.

The Board authorized an allotment of \$4,224.00 from the General Emergency Fund, which, with some other money available in the budget of the Commission, will provide the necessary funds to take care of the purchase of an airplane.

2- Mr. Funk submitted to the Board a letter dated April 20, 1948, advising of the need for additional personnel in his office to take care of the increased amount of work of the Department of Public Improvements in order to carry out the duties delegated to the department under the law creating it. Mr. Funk stated that after consultation with Mr. Daniel L. Clayland, 3d, the State Auditor, he requests that he be authorized to employ an Accountant to take care of the accounting work of the office at a salary scale of \$3320-\$4150. Mr. Funk also recommended that the present position of Stenographer-Accounting be eliminated and that the stenographic work be handled by a Senior Stenographer who would be appointed, effective July 1, 1948, to replace the Stenographer-Accounting classification.

After due consideration, the Board approved Mr. Funk's request and authorized an allotment of \$554.00 from the General Emergency Fund to provide the necessary funds to take care of the increased cost.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved an allotment of \$500.00 from the General Emergency Fund for

The State Law Department, to supplement salary appropriations because of approved increase in the salary scale for Chief Clerk.

4- Upon the recommendation of the Department of Budget and Procurement, the Board approved an allotment of \$200 for the Real Estate Commission, from the General Emergency Fund, for the printing of additional license blanks and other forms due to an increase in the number of licensees.

5- Mr. Rennie submitted to the Board request of St. Mary's Female Seminary for approval of an increase in teachers' salary scales for the 1949 fiscal year, as follows:

Teachers with B.A. degrees to start at \$2800 per annum; and
Teachers with M.A. degrees to start at \$3300 per annum; with

the person appointed to the position of Dean to receive \$500.00 in addition to the base salary set in the salary scale. These amounts are to be increased at the rate of 5% per annum for five years. All teachers are to be charged \$50.00 per month for maintenance. It is further recommended that the President's salary be increased from \$4,500 to \$5,500 per annum, plus maintenance. These scales are those now being paid in the State Teachers Colleges and it is the recommendation of Dr. T. G. Pullen, Jr., State Superintendent of Schools, that they be paid at St. Mary's Female Seminary on the basis that the School is recognized by the State Department of Education as a junior college.

The school called attention to the fact that if these rates are approved and all teachers hold M.A. degrees, as is desired, the approximate additional cost over present appropriations for the 1949 fiscal year will be \$10,000, and the school desires some assurance that this additional money will be made available from the General Emergency Fund for the 1949 fiscal year.

After a full discussion of the matter, the Board approved the salary scales recommended by the school, and by Dr. Pullen, with the understanding that the necessary funds would be made available to the institution when it is required.

6- Also: See end of these Minutes. Comptroller of the Treasury-Income Tax Division.

LEASES:

Mr. Rennie advised the Board that he was in receipt of a letter from the Department of Employment Security relative to the space at 39-45 Hopkins Place, Baltimore, leased by that department, which lease expires December 31, 1948. It was stated in the letter that the owners of the building are taking the position that they want a five-year lease on the space, with some increase in rent.

After some discussion of this matter, Mr. Rennie was instructed to convey to Mr. Shriver the information that the Board is not favorable to leases for so long a period of time and that efforts should be made to get a reduction in the time, and then report back to the Board at its next meeting.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the execution of the following leases.

- 1- State Department of Education - with H. Lay Phillips, for 2 second-floor front rooms at the corner of Bond and Calvert Streets, Salisbury, for one year from April 1, 1948, at an annual rental of \$840.00, payable from Federal funds.
- 2- Employment Security Board - with John and Mary Frances Gifford, for second floor at 8119 Georgia Avenue, Silver Spring, for 14 months from May 1, 1948, at an annual rental of \$1,800, payable from Federal funds.
- 3- Maryland State Planning Commission - with Calvert Building and Construction Co., for Suite 100 and Rooms 104, 106, and 108A Equitable

Building, Baltimore, for 2 years and 2 months, from May 1, 1948, at an annual rental of \$4,440.

At the same time, the Board approved cancellation, as of April 30, 1948, of lease for the Maryland State Planning Commission with the Calvert Building and Construction Company, covering north 6/13 of #100 Equitable Building, and 104, 106 and 108A Equitable Building, written for one year from August 1, 1947, at an annual rental of \$3,036.00.

- 4- Maryland State Police - with Mrs. Carroll Robinson, covering lot of ground and buildings to be erected thereon, near Waldorf in Charles County, effective 2 years from the date of completion of buildings, at an annual rate of \$900.

This lease replaces the one cancelled by the Board on January 6, 1948, because the Landlord (J. D. Lowe) was unable to build.

- 5- State Department of Health - with William F. Stone, Jr., for 2 rooms in the basement, first and second floors, at 2612 N. Charles Street, Baltimore, for one year from July 1, 1948, at an annual rental of \$2,400.00.

State Department of Health - with Victor Kaplon, Myer Kaplon, and H. M. Werntz, Trustees of Beth Israel Congregation, covering all of the basement of the religious edifice on A Street, extended, Brunswick, Maryland, for 5 years from April 1, 1948, at an annual rental of \$240.00.

State Department of Health - with Safe Deposit and Trust Company of Baltimore, Substituted Trustee under the Will of W. Frank Thomas, covering Apartments 2 and 3 at #1-3 East Main Street, Westminster, for one year from July 1, 1948, at an annual rate of \$600.00.

- 6- Morgan State College - with Morgan College Corporation, covering 2 classrooms, 2 recreation rooms, and 1 dormitory room at Morgan Christian Center, for one year from September 1, 1947, at an annual rental of \$1,500.00. This additional space is needed because of increased enrollment.

- 7- University of Maryland - with Baltimore Launch Company, approximately 1,000 sq. ft. at the East End Pier #1, Light Street, Baltimore, to be used as a Japanese beetle control inspection station, at a rental of \$30.00 per month, including electricity, for 3 months from May 15, 1948.

ST. MARY'S INDUSTRIAL SCHOOL FOR BOYS:

Mr. Funk submitted to the Board a report prepared by him covering the situation of the maintenance of boys at the present time in St. Mary's Industrial School for Boys. A letter received by the Governor from The Rt. Rev. Msgr. John J. Daly, advised the State that it would be impossible for the school to continue to operate unless the State were to supply additional money for the continued operation of the school. It was stated that while the school was tentatively figuring on closing as of June 30, 1948, the authorities of the school would be willing to continue to operate the school, with financial assistance from the State until such time as the State would be able to provide facilities elsewhere for the boys now in the school.

After a full discussion of the facts and figures submitted, it was decided that the practical thing to do would be to arrange with the school for the maintenance of the boys now there until such time as the State could make other arrangements. Mr. Lacy was requested by the Board to take up with the school authorities the question of the financial arrangements which would have to be made to take care of a plan to provide for the boys until January 1, 1950, when it is expected the State would be in a position to take care of the transfer of the boys from the school to the Maryland Training School for Boys.

SPRING GROVE STATE HOSPITAL:

1- The Board approved request, submitted by Mr. Rennie, of Spring Grove State Hospital for permission to rent pasturage for 25 or 30 dry cows and heifers from May 15 to November 1, 1948, at \$3.00 per head per month, at an estimated cost of \$450.00.

2- The Board approved a request of Spring Grove State Hospital, submitted through the Department of Budget and Procurement, for permission to renew the rental of a tract of land containing 53 acres, located at Maiden Choice Lane and Shellbourne Road, Catonsville, owned by the First Construction Company, for the year ending December 31, 1948, for the sum of \$400.00.

STATE DEPARTMENT OF HEALTH:

The Secretary reported to the Board that he had received advice from Dr. R. H. Riley, Director, State Department of Health, stating that the Mental Hygiene Clinic being established at College Park under the United States Public Health Services, was located at College Park because there was no other space available in Prince George's County, and that the Clinic is strictly a State Department of Health matter.

The establishment of the Clinic was brought to the attention of the Board at the last meeting and the Secretary was instructed to write Dr. Riley for information as to the establishment of this Clinic.

The Secretary brought to the attention of the Board a letter received from Dr. R. H. Riley, Director, State Department of Health, advising that because of the lack of surgical facilities at the Mt. Wilson Tuberculosis Sanatorium they were obliged to send one of the patients, Mrs. Elva Stewart, to the Church Home and Hospital for surgery and post-operative treatment and care. The Department received a bill from the hospital in the amount of \$302.83 covering the period that Mrs. Stewart was in the hospital. Dr. Riley requested the Board to authorize the payment of these expenses out of funds appropriated for the surgical unit at Mt. Wilson.

The Secretary was instructed to write Dr. Riley and request advice as to the practice in the past in such cases, and the authority for taking care of such expenses.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board copy of a circular letter issued by the State Employment Commissioner, under date of April 9, 1948, quoting an opinion received from the Attorney General interpreting the provisions of Chapter 510 of the Acts of 1947, as said statute relates to the use of the word "overtime". The opinion in question and the circularizing of it by the State Employment Commissioner takes care of the question of "overtime" pay which has been pending in the files of the Board of Public Works.

1- At the suggestion of Mr. Miles, the Board approved a leave of absence for Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, during his current illness and until such time as he is able to return to duty.

2- The Board approved extensions of sick leave in the following cases; --

State Roads Commission - Calvin Nichols, for 3 months from
February 20, 1948.

Springfield State Hospital - William E. Liden, Hospital Charge
Attendant, for 3 months from April 7, 1948.

State Roads Commission - Oscar P. Dennis, Chauffeur, for
3 months from March 30, 1948.

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- 3- The Secretary brought to the attention of the Board a request received from the State Department of Health for permission to make payment to Mr. David Scherr, Bacteriologist-in-Charge of the La Plata Branch Laboratory, for four (4) weeks of accumulated vacation, as it will not be possible for the department to permit Mr. Scherr to take more than two weeks this year of the total accumulated six weeks annual leave.

After a discussion of the matter, the Board requested the Secretary to ascertain if the six weeks accumulated vacation leave would exceed the legal maximum of thirty (30) days of accumulated annual leave to which an employee is entitled, and report to the Board at the next meeting.

- 4- The Secretary brought to the attention of the Board a letter dated March 31, 1948, received from the Maryland Training School for Boys, showing the employees who worked on holidays and the amount to be paid each of them, and requesting permission to pay these employees for these holidays, in March 1948.

The Board requested the Secretary to advise the school that the opinion of the Attorney General, referred to above, dated April 9, 1948, would govern in all cases, and that they should proceed accordingly.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board authorized the State Department of Public Welfare to remove the following equipment:

4 Gooseneck lamps	\$6.00
1 Electric heater	5.95
1 Electric heater	7.95

from the inventory of the Cecil County Welfare Board, which equipment has disappeared from storage in the basement of the Court House at Elkton, Maryland, where the offices of the County Welfare Board are located, and for which no rent is paid.

The Board approved the disposal of property as set forth in the report of the Department of Budget and Procurement as submitted in Mr. Rennie's agenda, as follows.

Maryland House of Correction	\$ 600.00
Crownsville State Hospital	385.00
State Department of Education	158.75
Game and Inland Fish Commission	2.00
The State Law Department	100.50
Board of Medical Examiners	30.00
Montrose School for Girls	396.71
Morgan State College	100.00
Maryland Penitentiary	230.00
State Department of Public Welfare	410.00
Maryland State Reformatory for Males	1,556.64
State Roads Commission	2,936.59
Rosewood State Training School	550.00
Spring Grove State Hospital	1,428.71
Springfield State Hospital	390.00
Maryland Tuberculosis Sanatorium-State Sanatorium	1,655.32
University Hospital	30.00
	<u>\$10,960.22.</u>

The Secretary brought to the attention of the Board a letter dated April 16, 1948, received from the Eastern Shore State Hospital requesting authority to sell the pasteurizer, cooler, compressor, motor and coal fired boiler, which they have and for which they have no use - this equipment having been obtained in connection with the purchase of the Byrn Farm several years ago. The hospital also requested that the money obtained from

the sale of this equipment be earmarked for the purchase of new pasteurizing equipment.

The Board approved this request, with such sale to be made through the Department of Budget and Procurement in the usual manner, with the money obtained therefrom to be earmarked for the purchase of new pasteurizing equipment as requested by the hospital.

STATE RECORDS:

The Secretary brought to the attention of the Board the fact that since the previous authorization which the Board gave to the destruction of old records of the State Comptroller's Office, consisting of vouchers, payrolls, etc., which it was determined by the State Archivist were of no value for preservation in the Hall of Records, there has been an accumulation of similar records. It is desired to relieve the storage space of those records by destroying all of them which are more than five years old at this time.

The Board approved the destruction of such old records more than five years old but suggested that the State Auditor be advised and his clearance obtained so that there would be no destruction of any records which he felt might be needed in the future.

The Secretary also brought to the attention of the Board a request from the State Employment Commissioner for authority to destroy the following records, under the provisions of Chapter 825 of the Acts of 1941:

Copies of transmittals and bills audited and paid through
1942 from 1921.

The Board approved the request of the State Employment Commissioner for authority to destroy these records, provided the matter is cleared through the State Archivist in the usual manner.

The Secretary brought to the attention of the Board a letter dated April 14, 1948, received from The State Law Department with reference to the matter of storage of certain records belonging to the office of the Clerk of the Circuit Court for Baltimore County in a public storage warehouse. The letter advised that the Board of Public Works should notify the Clerk of the Circuit Court for Baltimore County that it is not concerned with where or how he maintains the records, except that he is charged with their custody and will be responsible for them until the law permits their destruction.

The Secretary was instructed to send a copy of the letter of The State Law Department, dated April 14, 1948, to the Clerk of the Circuit Court for Baltimore County, for his information and guidance.

STATE ROADS COMMISSION:

The Board confirmed approval previously given by the individual members for the execution of agreements involving certain interests, etc., in land owned by the State Roads Commission, in connection with the building of overhead bridges by the Pennsylvania Railroad Company over State roads, and more particularly Eastern Avenue, Baltimore, Maryland. These agreements were duly executed by the members of the Board prior to this meeting as it was necessary that the instruments be delivered as promptly as possible.

The Board approved request of the State Roads Commission for approval to agreement between Basil Mobley and Loretta Hunter Mobley, his wife, and Richard White, covering lease of a 6.8 acre lot located on the Goshen Road, approximately three miles northeast of Gaithersburg, Maryland, to be used as a prison labor camp for road construction prisoners for the term of one year from April 1, 1948, at an annual rental of \$600.00. This agreement was approved by the State Law Department.

After approval of the agreement, the Board members affixed their signatures thereto, in triplicate.

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The Board approved and affixed their signatures to lease agreement by and between the State Roads Commission and Mrs. Elizabeth Caniford for the rental of two-story dwelling which is part of the property acquired by the Commission from Luther M. Gilbert in connection with the right-of-way for the Hagerstown-Frederick Relocation, to begin April 1, 1948, for the sum of \$15.00 to be paid in advance on the first day of each and every month. This Agreement was approved by The State Law Department, Mr. Robert E. Clapp, Jr., Special Assistant Attorney General.

STATE TREASURER:

The Secretary brought to the attention of the Board a letter received from Mr. Miles advising of the purchase for the General Funds of the State of -

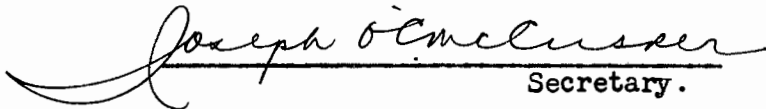
\$2,000,000 United States Treasury 7/8% Certificates of
Indebtedness, due June 1, 1948, @ 100.011179
and accrued interest.

Mr. Miles advised that he had purchase the Certificates which mature June 1st, so that the State may collect the money in time for the quarterly distribution of the Public School Fund the first week in June; and, that the interest for this period of time will be approximately \$2,000.00. Mr. Miles' letter was dated April 15, 1948.

The Board approved Mr. Miles' action in this matter.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

MARYLAND TRAINING SCHOOL FOR BOYS:

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Maryland Training School for Boys to the Charles J. Spielman Co., Inc., in the amount of \$11,500.00 for the construction of water lines and pumping station at that institution. Payment for this work is to be made from the General Construction Loan of 1947-Improvements to Water System.

Upon the recommendation of the Department of Public Improvements, the Board approved the award of a contract to Fred Fink in the amount of \$180.00 by Maryland Training School for Boys for electrical work consisting of replacing poles, guy wires, etc. at that institution. Payment for this work is to be made from budget Item #201 of the institution's own funds for the current fiscal year.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of the following contracts by Maryland Training School for Boys, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements to Institutional Buildings:-

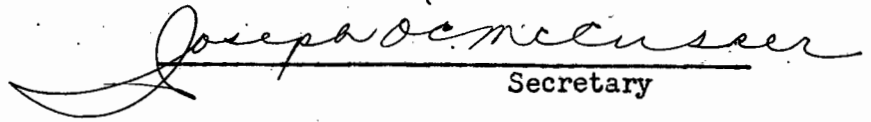
Budeke's, for painters' drop cloths	\$114.40
The Anderson & Ireland Co., for galvanized wire screening	87.00
The Anderson & Ireland Co., for miscellaneous building materials	17.40
Steel & Wire Products Co., for wire nails	48.08
The Anderson & Ireland Co., for painters' tools	8.70
The L. Z. Benson Co., for plastering tools	9.00
	\$284.58

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Budget and Procurement, the Board approved request of Montrose School for Girls for additional funds

to supplement the 1948 fiscal year budget of that institution. Mr. Rennie submitted a detailed statement showing the budget items in need of this extra money.

The Board authorized the transfer of \$12,747.00 from the General Emergency Fund to the budget of the institution to cover operating expenses, salaries, etc.


Secretary